



St Mary's School
La Verte Rue | St Mary
Jersey | JE3 3DA

St Mary's School: Closed-Circuit Television (CCTV)

Why we use CCTV

We use CCTV to help keep our school safe and secure. It helps us:

- Make members of the school community feel safe.
- Protect members of the school community from harm to themselves or to their property.
- Deter criminality in the school.
- Protect school assets and buildings.
- Assist police to deter and detect crime.
- Determine the cause of accidents.



Where cameras are located

Cameras are only located in places that require monitoring:

- Entrances and exits.
- Corridors and playgrounds.
- Car parks and shared spaces.

Cameras are **never** placed in private areas like toilets or changing rooms.

Your rights and our responsibilities

The school operates CCTV in accordance with the following legislation and guidance:

- Data Protection (Jersey) Law 2018
- Freedom of Information (Jersey) Law 2011
- Human Rights (Jersey) Law 2000
- The EU General Data Protection Regulation (GDPR)
- Children and Young People (Jersey) Law 2022
- Discrimination (Jersey) Law 2013

➤ Guidance from the Jersey Office of the Information Commissioner (OIC)

How we handle CCTV footage

We make sure CCTV is used fairly, lawfully, and only when necessary. Footage is:

- Stored securely for up to **14 days**.
- Only viewed by authorised staff.
- Shared with police or authorities if needed.
- Available to parents if it involves their child (written requests only).

Who oversees our CCTV use

The following staff members manage the school CCTV:

- The Headteacher oversees CCTV use.
- The Data Protection Officer ensures legal compliance.
- **Trained and authorised staff (Headteacher/Deputy Head/School Business Manager/School Caretaker)** handle footage responsibly.

Further information

If you have any questions or concerns, please contact the Headteacher.

If you require further information, you can contact the Jersey **Office of the Information Commissioner (JOIC)**:

www.jerseyoic.org

Telephone: [+44 1534 716530](tel:+441534716530)

Email: enquiries@jerseyoic.org